Credentia

EQUIPMENT LIST: NURSE AIDE SKILLS EVALUATION

This form is used with all facility audits and must be completed to ensure the testing site has all required items. For each item listed in the first column, please place a check in the YES or NO column to verify if the criteria have been met. If **all** criteria have been met on this form, then go to the INF/RTS QUALITY FACILITY AUDIT QUESTIONNAIRE-CATEGORY II: SKILLS EXAM ROOM and complete #19.

Please consult your state's Credentia Nurse Aide Candidate Handbook, found on https://credentia.com/test-takers to confirm the skills to be tested in your state that are associated with the equipment list below.

ITEMS	YES	NO	AMOUNTS	ADDITONAL COMMENTS
Bed, adjustable bed with non-telescoping side rails. Side rails must work properly and move up and down easily. Head of bed must move up and down easily (minimum of 75 degrees), and all wheels with locks must lock and unlock correctly. Bed wheels must remain in contact with the floor at all times. Beds are not permitted if the wheels lift off the ground when the bed height is adjusted or when the head or foot of the bed is raised or lowered. *Stretchers are not acceptable substitution for hospital beds.			1 per Nurse Aide Evaluator (NAE) testing	YES* YES* NO*

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Chair		1 per NAE testing	
Clock (preferred) or Analog wristwatch with Second Hand (No Smart/Digital Watch) Credentia is not responsible for lost watches. A clock must be visible from all angles. The testing room may require multiple clocks. If there is a separate bathroom area, must have an additional clock near the sink.		1 per NAE testing unless wall clock can be clearly seen from all testing angles	
Paper Shredder (accessible to NAEs for written exams)		1 per testing site	
Linen Receptacle (designated for used/soiled linen)		1 per NAE testing	Or similar
Gowned Manikin* (must be a full female manikin able to insert and remove a catheter easily and may not have any other clothing on		1 per every 2 NAE testing	

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except a patient gown.) *[MD: Although no catheter skill performed, Manikin with female genitalia is required for perineal care].			
Privacy curtain*, Screen or Door if private room [*North Carolina-Must be a 360° Privacy curtain]		1 per NAE testing	 Or Moveable Screens or Doors
Scale, calibrated (bathroom/standing) [NO electronic scale, NO digital scale, NO beam scale*] [North Carolina-Must be a Standing Scale]		1 for usage of all NAEs	YES* NO*
Signaling device, movable (Must be: -on cord and attached to bed -can be non-functional		1 per skills bed	

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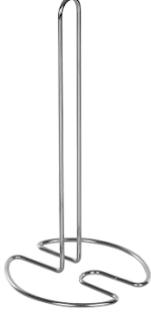|			
-labeled "call light" if non-functional -a long enough cord to place on the far side of the bedside table if necessary.)			
Sink with plumbing and running hot & cold water. Sink must be large enough to fit a basin in the sink, and the depth must be large enough so that candidates are able to perform handwashing. *Portable Sinks are not allowed to be used. -No hand sensor activation, faucet(s) must turn on/off manually;		Minimum 1 sink	YES* YES* NO*
Bedside Table		1 per NAE testing	

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Table, over bed			1 per NAE testing	
Bedside Commode clearly labeled as toilet or Toilet (working properly)			1 for usage of all NAEs	
Wastebasket with liner			1 by each bed used. 1 by each sink used. 1 for the PPE Station (red bags are preferred but not required)	Designated trash/biohazard container (PPE station) can be a regular waste container the evaluator designates for disposal of PPE.
Standard sized wheelchair with footrests (wheels in the back must be bigger, with smaller wheels in the front). -Footrests must be movable and/or fold up. -Wheels and locks/brakes must be in good working condition, with no signs of wear or damage -No transport wheelchairs.			1 for usage of all NAEs	 YES* NO*

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			NO*
Paper towel holder/dispenser **Paper towels cannot be loose on the sink.** **The candidate must have access to clean, dry paper towels.**		1 per sink used for testing	YES* NO* NO*

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Masimo Fingertip Pulse Oximeter		*Virtual Skills Only	

LINEN/CLOTHING				
ITEMS	**YES**	**NO**	**AMOUNTS**	
Bath towels (must be cloth towels) Minimum of 36 Bath towels needed.			3 Per Candidate Scheduled 12 Candidate Maximum (3 X 12 = 36 Bath Towels.)	
Cloth clothing protector (bib or towel)			2 Per NAE Testing	
Clothing tops (Extra-large & XXL shirts or blouses that open in the front. No hospital gowns) Minimum of 24 clothing tops needed.			2 Per Candidate Scheduled 12 Candidate Maximum (2 X 12 = 24 clothing Tops.)	
Gowns (patient) Minimum of 24 patient gown needed.			2 Per Candidate Scheduled 12 Candidate Maximum (2 X 12 = 24 patient gowns.)	
Fitted bottom sheet, one (1) per candidate scheduled and one (1) for			Thirteen (13) total	

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Manikin skills, if mattress not able to be disinfected between candidates)				
Linens: Top sheet, Pillowcase (one (1) per candidate scheduled, if pillow is not able to be disinfected between candidates)			One (1) pillowcase per candidate scheduled One (1) top sheet required for each candidate scheduled & One (1) top sheet required for the entire testing day to be used on the mannequin) Minimum of 13 Top Sheets Required.	
Pad/Linen protector (may use towel), May be disposable or washable			Twelve (12) Per NAE testing or twelve (12) additional bath towels per NAE testing	
Pillows			1 Per Skills Bed	
Supportive devices Pillows, blanket rolls, or wedges may be used.			3 per NAE testing. Pillows or bolsters used for positioning must either be able to be disinfected, or 3 additional pillowcases per candidate scheduled will be needed. (Up to 36 pillowcases)	
Washcloths (must be cloth towels) Minimum of 48 washcloths needed.			4 per candidate scheduled 12 Candidate Maximum (4 X 12 = 48 washcloths.)	

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SUPPLIES				
ITEMS	**YES**	**NO**	**Amounts**	
Basin, bath Must be big enough for foot care (10" wide, 13.25" long)			4 per NAE testing	YES* NO*
Basin, emesis			2 per NAE testing	
Bedpan* (standard) *[PA May have either full bedpan or a fracture bedpan because PA does not test bedpan.]			2 per NAE testing	YES-STANDARD NO-FRACTURE

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Electronic Blood Pressure (EBP) Monitors with Cuffs *(CO, DOC, SC, NH, AK ONLY). Please see BP Monitor Specifications Document (not brand specific) Please check your state's NA Candidate Handbook online to confirm EBP is tested. Assure extra batteries are available to NAE for battery operated digital BP monitors.			Minimum 2 machines; Upper arm monitors/cuffs only – no wrist monitors; Monitor portable, wall mounted, or on mobile stand 1 regular cuff per NAE Testing. 1 adult large cuff for usage of all NAEs.
Manual Blood Pressure (MBP) Cuff *(regular and large cuffs) and Stethoscope* dual ear- piece *for Manual BP *[AL, CA, GA, GUAM, MD, MS, NC, PA, RI, WA, NMI, VI, VA – ONLY] Please check your state's NA Candidate Handbook online to confirm MBP is tested.			1 regular cuff per NAE Testing. 1 adult large cuff for usage of all NAEs. 1 dual earpiece stethoscope per NAE testing
Catheter and syringe* (use with manikin for catheter skill) Must have one additional patent catheter and syringe available for testing. [MD: not required] All components of catheter needs to be in working order (including the balloon).			2 per Manikin

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Coloring to simulate urine (for urinary output skill) Yellow food coloring*			Several drops of yellow food coloring per NAE testing Simulated urine is acceptable.	
Denture Brush (Can be a regular toothbrush labeled as "DENTURE" for denture skill)			1 per NAE testing	
Denture cup with detachable lid			1 per NAE testing	YES* YES*

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			NO*
Dentures *Partials may not be used		1 full set or 2 uppers or 2 lowers for usage of all NAEs testing	YES* YES* NO* NO*

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| Knee-high elastic stockings (Clean, Large or Extra-large; *must not use older type with loose flap in toe area)*

Can be any color, open or closed toed.

No compression socks | | | 1 stocking per mannequin or 1 clean stocking per each Candidate that has Knee-High Skill in states where skill is performed on live client.

(PA, NV-testing only allows use of live client for this skill). Must have 1 clean stocking in varying sizes, for each candidate testing (qty 12);
All other states-NAEs choice with using live candidate or mannequin. | YES*

 YES*

 NO* |

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				NO*
Measuring container* (markings on container clearly visible; no urinals) (graduated cylinder at least 250 ml/cc units; marking clearly visible) (No Urinals) No Measuring Cups		1 per NAE Testing		YES*
				NO*
Pen or Pencil (for written)		1 of each available		
Transfer (gait) Belt		2 per NAE testing 1 regular belt per NAE Testing. 1 XL large belt (72 inches or longer) for usage of all NAEs.		YES*

3/3/2026 TF, RH, JB

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				YES*
				NO*

![Credentia logo]

DISPOSABLE SUPPLIES				
ITEMS	**YES**	**NO**	**Amounts**	
Alcohol wipes or Alcohol and cotton balls (For States with Manual BP skill)			2 per candidate scheduled 12 candidates maximum (2 x 24 candidates = 24)	
Antimicrobial Spray/Wipes – **clearly labeled**			1 container per NAE testing in Skill room.	
Disposable Drinking Cup			1 per candidate scheduled 12 candidates maximum (1 x 12 candidates = 12 per exam day)	
Food (suggested: fruit cocktail/mixed fruit, that can typically be fed in bite-sized portions with a spoon) Must provide new unused/unopened sealed food items to NAEs per event. **All open food containers will be discarded after the event by NAEs**			4 for each NAE Testing.	
Beverage Water (bottled) Must provide new unused/unopened sealed bottles to NAEs per event for infection control reasons(can be small 8 oz bottles). **All open water bottles will be discarded after the event by NAEs**			2 for each NAE Testing for use in feeding/oral care skills.	
Small, Medium, Large and Extra Large **non-latex** disposable gloves			3 pairs per candidate Scheduled. 12 candidates maximum. (3 X 12 = 36 pair of gloves minimum per exam day.)	

Item			Quantity	
Toothpaste (Separate tubes labeled mouth care and for denture care)			1 tube for mouth care and 1 tube for denture care per NAE testing.	
Isolation Gown, (Long sleeves that secures at neck and waist, at back or side, cannot secure in front. Velcro neck closure is acceptable. Cloth or disposable) (pre-secured neck cannot be used)*			1 per candidate scheduled.) 12 candidates maximum (1 x 12 candidates = 12 Gown minimum)	NO*
Hand Sanitizer			1 container for written room and 1 container for skills lab.	
Hand wipes (may use washcloth)			2 Per candidate scheduled (2 X 12 candidates = 24 hand wipes minimum per exam day.)	
Lotion in pump container. **(Hypoallergenic & Unscented)**			1 container per NAE testing	
Meal tray with "**Name**" card *May take an Index Card and write the word "NAME" on the card.			1 per meal tray	
Paper plates			1 per candidate scheduled 12 candidates maximum (1 x 12 candidates = Minimum of 12 Plates per Exam Day)	
Paper towels			2 rolls for usage of all NAEs	
Plastic bags (for wastebasket)			2 for each wastebasket per exam day.	

	YES	NO		
Soap, liquid in pump container **(Hypoallergenic & unscented/not rinse less/no foaming soaps)**			2 container per NAE testing	
Spoons (disposable)			1 per candidate scheduled. (1 x 12 candidates = Minimum of 12 per Exam Day.)	
Toilet tissue			1 roll per NAE testing	
Toothbrush (individually wrapped) No multi-packs			1 per candidate scheduled. (1 x 12 candidates = Minimum of 12 per Exam Day.)	

OFFICE EQUIPMENT

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ITEMS	YES	NO	AMOUNTS	
Tablet			1 per Event	Provided by Credentia
Portable Computer/Laptop with internet access for Oral Exam			1 for Event	If you do not have this equipment, please email programcoordinatorteam@credentia.com for further assistance.
Paper Shredder (electric shredders only, no shredding security bin containers, must be an actual shredder that can be used by NAE, state specific)			1 per Event	Provided by Credentia
Printer (If needed for written exam, state specific)			1 per Event	
Lock Box / Secured Locker (When administering written exams, use lock boxes to secure all testing materials, only in states that provide in person written exams. When			1 per Event	

conducting virtual skills exams, use lock boxes to secure all testing materials and proprietary documents belonging to Credentia. For skill exams, if your site was provided a tablet by Credentia, the tablet must be locked away in a lock box when testing is not in progress.)			
Proctor		1 per written event	If you have an issue finding a proctor, please email programcoordinatorteam@credentia.com for further assistance.

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